

STUDENT/ UNEMPLOYED APPLICATION

AGENT NAME: Bentleys Estate & Letting Agents **AGENT CODE:** 500448

SECTION 1 – TO BE COMPLETED BY THE LETTING AGENT

Product required References: Express Ultimate
 PPRG PTRG
 Is Global Reference Required? Express Global Ultimate Global
 Do you require Evict? Yes No
 (For RG complete below)
 R/G Period: 6 months 12 months
 R/G Type: Per Tenant Per Property

Rental property address
 Address line 1:
 Address line 2:
 Address line 3:
 Postcode:
 Tenancy term:months

Tenancy details Monthly Rental: £..... Rent share for applicant £

No. of tenants being referenced

Proposed tenancy start date: /...../.....
 (Can be altered later if necessary)

Is the Property Let Only Fully Managed

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Head Office
 Let Alliance Limited,
 Dodleston House,
 Bell Meadow Business Park,
 Park Lane,
 Pulford, Chester,
 CH4 9EP
 T: 01244 421261

London Office
 Let Alliance Limited,
 75-77 Cornhill,
 London,
 EC3V 3PP
 T: 020 7648 4350

Contact Emails
General Enquiries
 info@letalliance.co.uk
Tenant Reference Team
 tenant@letalliance.co.uk
Insurance Support Team
 insurance@letalliance.co.uk
Website
 www.letalliance.co.uk

SECTION 2 – TENANT DETAILS – TO BE COMPLETED BY TENANT

Title:

Forename(s):

Surname:

Date of Birth:

Personal details Monthly Share of Rent £.....

Marital Status: Married / Divorced / Not Married

Contact details: Mobile number

Contact number

E-mail address

If you have been known by another name by give it here

NOTE : You must provide three years address history

Present address

Address line 1:

Address line 2:

Address line 3:

Postcode:

Time at this address: Yrsmths

Address Status (circle): Owner Rented Accommodation

Living with Parents/Friends Other:

Previous address 1:

Address -

City / Town

.....yrs

Postcode Time at this address:mths

Previous address 2:

Address -

City / Town

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Postcode Yrs
 Time at this address:mths

SECTION 3 – TENANTS CURRENT LANDLORD / LETTING AGENT

Name of Landlord / Letting Agent

Phone Number:

Fax:

Email:

Address line 1:

Address line 2:

City: Postcode:

Please Note :
Failure to provide adequate contact details could delay your application

Tenant Credit Information (if applicable)

ADVERSE CREDIT IT IS IMPERATIVE THAT YOU DECLARE ANY ADVERSE CREDIT, WHETHER IT IS SATISFIED OR UNSATISFIED. FAILURE COULD HAVE A DETRIMENTAL AFFECT ON YOUR APPLICATION

Do you have any current/historic or pending adverse credit? Yes / No

If Yes, give details.....

Do you have any CCJs or Court Decrees? Yes / No

If Yes, give details.....

Have you ever been declared bankrupt or any IVA's,etc? Yes / No

If Yes, give details.....

SECTION 4 – TENANTS INCOME DETAILS

Current Employment Status Please circle one: Unemployed Student

Is the tenant(s) current position to change in the near future? Yes / No

If Yes, please provide details

Do you have any other source of income Yes / No

If Yes, please state Annual Amount - £..... Details.....

Additional Income (proof will be required)

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Do you have any other source of income?
Additional Income (proof will be required)

Tax Credits	£.....	Disability Benefit	£.....
Child Maintenance	£.....	Housing Benefit	£.....
Carers Allowance	£.....	Fosterers Allowance	£.....
Child Benefit	£.....	Employment Support Allowance	£.....
Guardian Allowance	£.....		
Additional Income 1	£.....	Additional Income 1	£.....
Description		Description	

SECTION 5 – GUARANTOR PERSONAL DETAILS

Personal details

Title:

Forename(s):

Middle Name(s):

Surname:

Date of Birth:

Monthly Rental to be guaranteed: £.....

Contact Number:

Email:

Mobile Number:

If you have ever been known by another name please give it here

Present address (please provide THREE years address history)

Address line 1:

Address line 2:

Address line 3:

Postcode:

Time at this address: Yrsmths

Address Status (circle): Owner Rented Accommodation

 Living with Parents/Friends Other:

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Previous address 1: House No. /Street -
 City / Town
 Postcode Time at this address:yrsmths

Previous address 2: House No. /Street -
 City / Town
 Postcode Time at this address:Yrsmths

Guarantor Credit Information

Please note : Failure to disclose adverse credit could affect your application

ADVERSE CREDIT Do you have any current/historic or pending adverse credit? Yes / No
 If Yes, give details.....
IT IS IMPERATIVE THAT YOU DECLARE ANY ADVERSE CREDIT, WHETHER IT IS SATISFIED OR UNSATISFIED. FAILURE COULD HAVE A DETRIMENTAL AFFECT ON YOUR APPLICATION. Do you have any CCJs or Court Decrees? Yes / No
 If Yes, give details.....
 Have you ever been declared bankrupt or any IVA's,etc? Yes / No
 If Yes, give details.....

SECTION 7 – GUARANTOR’S EMPLOYMENT DETAILS

Current Employment Status Please circle one: Employed Self Employed Retired
 Contract Worker Temp Worker Independent Means

NOTE: If Self-Employed, A Director of your own Company, Retired or Independent Means, go to Section 5

Name of company:
Please Note : Failure to provide adequate contact details could delay your application
 Position
 Gross Salary Overtime London Weighting
 Car allowance Bonus Shift allowance
 Payroll No..... Start Date...../...../... Full Time / Part Time (circle)
 Address line 1:
 Address line 2:
 Address line 3:
 Postcode:

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Contact name:

Email:

Contact Number:

Fax number:

Is your current position going to change in the near future Yes / No
 If yes, please complete below:

Future Employment Status

Please circle one: Employed Unemployed Self Employed Retired

 Contract Worker Temp Worker Student Independent Means

Name of company:

Position

Gross Salary Overtime London Weighting

Car allowance Bonus Shift allowance

Payroll No..... Start Date...../...../... Payroll No.....

Address line 1:

Address line 2:

Address line 3:

Postcode:

Position which you will hold:

Contact name:

Email:

Contact Number: Fax

SECTION 8 – GUARANTORS ACCOUNTANT / PENSION PROVIDER

Self-Employment / Retirement / Independent Means Start Date

Annual Income - £..... Will accountant be verifying income? Yes / No

Does the guarantor have a private pension Yes / No How many?

Have finalized accounts been prepared? (circle) Yes – by accountant Yes – Self Assessment No

Accountant / Pension Company Name of Accountant:

 Name of Pension Company:

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details

Pension No..... Pension amount £.....

Address line 1:

Address line 2:

Address line 3:

Postcode:

Contact name:

Email:

Contact number: Fax number:

SECTION 9 – DECLARATION

I hereby certify that the information provided is true and accurate and give permission for this information to be verified by third parties and disclosed as detailed above for the purpose of:

- Performing a credit search by a third party agency
- Contacting my current, previous employers and referees to confirm the details provided
- Fraud prevention, credit assessment and insurance decisions

I understand that the results of these searches will be provided to the Letting Agent and accessed again in the event of a default in my rental payments.

I understand that I can request the details of any credit reference agencies used so that I can verify with them the information provided.

I understand that if I default on my tenancy obligations, this information may be released to authorised debt recovery agencies and could affect any future applications I make for tenancies, credit and insurance.

I understand that providing false information may lead to early termination of any subsequent tenancy agreement. I am happy for Let Alliance to contact me in respect to this application if required. I have read and agree to be bound by the above terms.

Let Alliance will hold your details securely and will contact you with information, product and services directly related to your reference and tenancy.

Applicant signature: Print Name: Date:

Guarantor signature: Print Name: Date:

**PLEASE RETURN THIS APPLICATION FORM TO YOUR LETTING AGENT
SHOULD YOU HAVE ANY QUESTIONS REGARDING YOUR APPLICATION
PLEASE DO NOT HESITATE TO CONTACT US ON 01244 421 261 OR EMAIL US AT
TENANT@LETALLIANCE.CO.UK**

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